

**Vendor Application
July 3, 2019 Block Party and Fireworks**

- Location:** William Oscar Emery Drive, Sanford, ME 04073
- Date:** July 3 (Rain Date, July 5)
- Time:** Vendor Setup from 12-2:30pm (NO EARLIER) Must check-in with Parks and Rec Director who will place you on location. Event begins at 3pm
Vendors must begin breaking down as soon as fireworks begin at 9:15pm
- Deadline:** Application must be emailed to argrady@sanfordmaine.org by June 26. Applications will NOT be accepted after this date
- Requirements:** You are responsible for setup, maintenance and breakdown of your booth, merchandise and trash. Tobacco, alcohol and marijuana use are prohibited on City of Sanford property! City of Sanford does not provide water, electricity, tables, chairs and/or tents
- Food Vendors:** Food vendors must have the following turned in with their application. They will also be subject to inspection the day of the event by the Fire Marshall.
1. Certificate of Insurance, with a \$2,000,000 occurrence limit and naming the City of Sanford as additionally insured
 2. Proof of any and all required State of Maine licensures.
 3. A copy of your City of Sanford victualer's license (\$75 fee)
 4. Recent pictures of your setup and copy of your menu
- Fees:** Business - \$50 (for one 10x10 foot space) \$30 for each additional 10x10 space
Non Profit - \$25 (for one 10x10 foot space) \$15 for each additional 10x10 space
Food Vendor - \$200 (for one 10x20 foot space) \$100 for each additional 10x20 space

Business or Organization Name	
Contact Person and Title	
Contact Email (preferred method of contact)	
Contact Cell Phone (day of event contact)	
Description of what your setup/what you're selling	
Mobile State License # (if applicable)	
Sales Tax #	
Please circle what vendor you are and the space needed	Business Non-Profit Food Vendor
Amount due (please write in based on above fee structure)	

Water, Electricity, Tables and chairs are NOT provided by the City of Sanford

- Please fill out and return with payment by June 26. Make checks payable to

Sanford Parks and Recreation
919 Main Street
Sanford, ME 04073

- You may email application to argrady@sanfordmaine.org and call 324-9130 to pay by credit card.