

## **Sanford Trials Committee**

### **Meeting Agenda**

**Monday, July 15<sup>th</sup>, 2019**

**Gowen Park Drive Picnic Pavilion 6pm**

**Attendees:** Jack McAdams, Lawrence Furbish, Hazen Carpenter, Dollie Hutchins, Don Roux, Al Pollard, Kevin McKeon, Rick Tockman, Julie Isbill, Lee Burnett, Melissa Beecher

**Meeting start:** 6:05pm

#### **Approval of June 17, 2019 Minutes**

- motion to approve by Lawrence, seconded by Rick, approved (unanimous)

**Accounting of volunteer hours** – sheet passed around, Lee collected to pass along to Alan

#### **Master Trail Plan w/ Julie**

- **Review presentation to city staff**
  - Julie presented, Lee chimed in—committee reviewed write up and feedback notes
    - City staff felt trails are a highlight for city, worth marketing
    - Some concerns about safety on trails (homeless population camping there for example) – looking at the bigger picture of how to address/assist the homeless population
    - Overall like where things are going and support adding to City’s master plan
- **Review presentation to Sewerage District Trustees**
  - Lee presented tonight at 5pm
    - Concerned that this was a huge liability, explained the fence would keep people out and separated
    - Concerned about costs and who would pay for the fence
      - Perhaps they can cover the cost of replacing since needs to be done anyway, and perhaps we can help cover differential of costs?
      - Julie recommended a site walk with the Trustees to help them visualize
- **Review upcoming presentations**
  - Lawrence said needs to meet with Gina Sawtelle—Hazen met with her
    - She bought old Shaw House, added kitchen and has a business, hosts weddings—concerned about privacy for those events but wants to cooperate, mostly concerned about noise
    - She said if trail/tree line stays where it is now she doesn’t have an issue and would give us a letter of permission—would like to see what the map of the trail would look like
    - Lee has spoken to Paul Levesque who owns property in that same area along Rte. 224 and he is open to having an agreement depending on where the trail goes

- Lee said thinks next steps is to get the City to support getting a grant to fund maintenance of the shoulder and build a small parking lot
- Remaining presentations:
  - School Board – don't meet in summer
  - Water District
  - City Council (final)
    - Lee reviewed their goals for Sanford and he identified multiple projects/initiatives that Sanford Trails is working on that we can present when we meet with them to show how we are supporting their goals
    - Lee emailed Steve Buck to ask if we present to Property Council first or right to City Council—waiting on reply

**Treasurer Report** – N/A as Alan was not in attendance

### **Committee Reports**

- **Communications/outreach**
  - Melissa reported the focus has been on Springvale Farm Walk
    - Facebook and Instagram—advertising event, addressing questions/inquiries, will be highlighting the farms in the days prior to the event (starting Friday, 7/19/19)
- **Construction/maintenance**
  - Hazen reported volunteer Day with Curtis Lake Church (and Al!)—did great work: clearing, laying out logs on Mousam Way South
    - Lee will send a thank you on behalf of the committee and then get a card for the committee to sign
  - Mow before the guided walk on 7/24/19 on the Loop Trail (led by Rick and Lawrence)
  - Eagle Scout project is moving forward to build granite bench and pavers for Brighton Ave entrance at High School trail at sanitation line
  - Need to put up the gate at Shaw's Ridge, granite posts put in this year hopefully (Craig McLeod to help)—needs some help from committee to install
    - Lawrence and Don offered to help and asked Hazen to email times to set up
    - Lee didn't feel this was as urgent as the Rte. 224 abrupt end, wants to focus on that so we don't have people ending at a dangerous place
  - Grating needs to be done on Deering Pond—waiting on National Guard to see if will do
    - ATV club was going to get a box grater, but got feedback from Aroostook County rec dept. that box graters don't allow you to have a nice rounded trail so ATV Club decided against spending funds on that
  - Lawrence recommended we have an annual budget that we estimate for the year ahead so we don't run out of funds and can allocate/estimate for projects
    - Lee will take the budget estimates form Hazen and at the August meeting we will review estimates, prioritize and allocate for FY20
- **Volunteers**
  - Rick reported the first guided walk will be 7/24/19 with Rick and Lawrence
  - Rick said he talked with Alan about leading multiple guided trail walks over the summer to cover the trails in parts so Alan will advertise through Parks & Rec

- Melissa asked for a group photo so she can advertise on Facebook/Instagram about signing up for guided walks through Parks & Rec
- **Signage**
  - Hazen reported meeting on 7/11/19: Lawrence, Dollie, and Lee were in attendance
  - Made list of all places signs are needed:
    - Lawrence and Lee took Railroad Bed
    - Dollie and Hazen took WO Emery/Gowen Park/High School
    - Hazen asked how the map should be displayed
      - Julie recommend full map with little detail but show segments “1”, “2” etc. and then expand on the appropriate sign to show “section 1” etc.
      - Lee said the person who made the map a few years ago can update the folding map and do the signage for the trails as a package deal (add QR codes on the signs too)
    - Melissa suggested there be a master list of all signage—location, status (replace, satisfactory, etc.)—needs to be tied to the map
- **Landowner relations**
  - Lee reported we have landowners agreements with 15 landowners and all are listed in an Excel sheet with names, contact, duration, and what the agreement entails
    - One of those is expired so need to address
    - Lee will bring list to the August meeting
    - Lawrence asked if we have a list of the landowners agreements we need—Lee said he will add to the spreadsheet before next meeting

## Old Business

- **Update Springvale Farm Walk July 28, 2019**
  - Reviewed donations received (almost \$700) to cover event expenses and the brochures with the map, timeline for advertising, every Trails Committee member took flyers to post around the City
    - Don can do signs at the roundabout
  - A-frame sign at Sanford Farmers’ Market—Lee will get from Dollie to get there both Saturdays 8/20 and 8/27
  - Need to assign volunteers
    - need to put out arrows Friday, but need to be organized in advance
      - Kevin can set out signs in his area
    - Members who will be present for the event: Dollie, Al, Hazen, Don, Lawrence, Rick—Lee will invite everyone by email to assign roles before event
      - Julie suggested reaching out to interns with Growth Council and Matt Hill to see if they can assist
      - Once we know who can do what, then we will put out a request on Facebook and Instagram to see if anyone can assist with volunteering
- **RTP Grant**
  - Lee reported that there are 2 possibilities: parking lot projects Rte. 224 or Rte. 4 (need landowners and City on board)
  - Will have a proposal at next meeting for committee to review

- **Maine National Guard**
  - Lee reported MNG just responded to him and said that the application is incomplete (submitted Aug. 2018) so will get back to them
- **York rake and compact DPW fence line**
  - Lee would like to hire someone to get this done because no filter fabric and growth is getting out of control—getting turf-like
  - Hazen suggested maybe City could spray to kill the growth?
    - Lee will talk to Alan/Brian to see what they think/can do because looks shabby
  - Hazen suggested we remove, get filter fabric and gravel
- **Granite posts and gates/bollards**
  - Need them sandblasted, then Genest would truck them (both of those parts would be free) and then install them—will review when we look at the budget at the August meeting

### **New Business**

- Hazen requested Mousam Way discussion on the next meeting agenda

**Other** – N/A

**Next meeting:** 8/19/19

### **Adjournment**

- Motion to adjourn from AI, seconded by all, 7:50pm

Lee Burnett: Home 207-324-1596, Mobile 207-206-2106

### **Distribution:**

Trail Development Committee  
City Council  
Steven Buck, City Manager  
Alan Grady, Director of Parks & Recreation  
Beth Della Valle, Director of Planning & Development  
Chamber of Commerce  
Police Department  
Alex Hammerle, Director of Facilities  
Bulletin Boards  
Press  
Internet